

Possible Job Opportunity at National University of Singapore for Research Project on Lifelong Education for Aging Productively (LEAP)

We are seeking an enthusiastic and capable full-time **Research Assistant** for the above project at the Centre for Family and Population Research, Faculty of Arts and Social Sciences, National University of Singapore. The appointment is subject to the approval of the grant for the research project and will be **tenable for a period of 1 year** at the first instance, with the possibility of renewal.

The Centre for Family and Population Research in the Faculty of Arts and Social Sciences (FASS) in NUS is dedicated to scientific advancement of research and training in the study of trends, determinants, and consequences of family and population changes, particularly changes in Asia.

Write-up about the LEAP project

A multidisciplinary team will use multiple methods to investigate the practice of productive aging amongst Singapore older adults particularly through the lifelong learning and skill development, identify factors and interventions that enable and enhance their ability to continue to be productive members of their family and community, examine the recent changes of aging policies to identify their causal impacts on productive engagement, and test the efficacy of a comprehensive behavioral intervention program consisting of three learning-oriented activities.

The **Research Assistant** position is intended to provide administrative and research support to the project “**Lifelong Education for Aging Productively**” with Associate Professor Feng Qiushi as the Principal Investigator.

The duties of the **Research Assistant** include the following:

- Assist PI with data collection and management for the project
- Assist PI with administrative coordination for the project
- Other ad-hoc duties as assigned

The candidate should possess the following:

- Honours degree or equivalent in the Social Sciences
- Experience in conducting research, including an honours thesis, is a must.
- Previous involvements with large-scale surveys or in-depth interviews will be given advantage.
- Those with both quantitative and qualitative skills are preferred.
- Excellent written and spoken communication skills
- Strong organizational skill and interpersonal skill

Terms and Conditions

Appointment is subject to the approval of the grant for the research project. Possible commencement date is **August/September** 2019.

The appointment will be tenable for a period of one year at the first instance with a possibility for extension.

Invitation to apply

Interested applicants are invited to send the following list of documents to Centre for Family and Population Research via email: cfpr@nus.edu.sg to Ms Sascha Ng.

Deadline of application is **June 2019**. We regret that only successful candidates will be notified via email.

1. Cover letter and Resume (outlining interest, qualifications, and expected salary)
2. Personal statement (max of 3 pages)
3. Personal particulars form
4. NUS Personal Data Consent for Job Applicants
5. Copies of degree scrolls and transcript of grades
6. 4 referral letters, preferably one from supervisor

For more information, please visit our website: <http://www.fas.nus.edu.sg/cfpr/joinus/index.html>