

Possible Job Opportunity at National University of Singapore for Research Project on “A Mixed Modality Study of Marriage, Marital Education and Meanings of Family”

We are seeking an enthusiastic and capable full-time **Research Manager** for the above project at the Centre for Family and Population Research, Faculty of Arts and Social Sciences, National University of Singapore. The appointment is subject to the approval of the grant for the research project and will be **tenable for a period of 1 year** at the first instance, with the possibility of renewal.

The Centre for Family and Population Research in the Faculty of Arts and Social Sciences (FASS) in NUS is dedicated to scientific advancement of research and training in the study of trends, determinants, and consequences of family and population changes, particularly changes in Asia.

Write-up about the project

This mixed modality study will involve both quantitative and qualitative methods to provide data in understanding the histories of marriage, divorce, family relationship history, attitudes, values and behavior. The study will assess factors shaping patterns such as basic demographic and socioeconomic characteristics, family dynamics, living arrangements, child and elderly care arrangement, household division of labour and other related concerns of marital lives. The qualitative methods will map and chart relations and connections between marriage education providers on one side and target participants on the other end. A quantitative survey will be conducted on recent cohorts of Singaporeans to explore the meanings of marriage not just in relation to attitudes but also about knowledge, aptitude and values attached to various forms of consensual unions. A main focus of the research is to measure and assess the effectiveness of marriage education programmes by following the trajectories of married couples and individuals in various arrangements of marriage over a period of three years.

The **Research Manager** position is intended to provide administrative and research support to the project: **“A Mixed Modality Study of Marriage, Marital Education and Meanings of Family”** with Associate Professor Maznah Mohamad as the Principal Investigator.

The duties of the **Research Manager** include the following:

- Responsible for overall administrative coordination of the project
- Responsible for overall matters on human resource relations
- Ensuring that research processes are in adherence with relevant guidelines on matters such as ethics and budget
- Administering the project's budget and financial accounts
- Coordinating the preparation for the publication of research reports, relevant policy briefs and other academic papers
- Organizing and managing the research team's meetings and conferences.
- Other ad-hoc duties as assigned by the PI

The candidate should possess the following:

- A Masters degree in Humanities or Social Science Discipline from a recognized university
- Research interest in humanities or social sciences, preferably topics related to the Centre's research themes such as family, population and labor market
- Quantitative research skills is a plus
- Excellent written and spoken communication skills
- Strong organizational skill and interpersonal skill
- Publication record in areas related to the above specified research project is an advantage

Terms and Conditions

Appointment is subject to the approval of the grant for the research project. Possible commencement date is **August/September 2019**.

The appointment will be tenable for a period of one year at the first instance with a possibility for extension.

Invitation to apply

Interested applicants are invited to send the following list of documents to Centre for Family and Population Research via email: cfpr@nus.edu.sg, to Ms Zuraihah binte Mohamad and indicate project title and position applying for.

Deadline of application is **June 2019**. We regret that only successful candidates will be notified via email.

1. Cover letter and Resume (outlining your interest, qualifications, expected salary and publications if any)
2. Research statement (max of 3 pages)
3. [Personal particulars form](#)
4. [NUS Personal Data Consent for Job Applicants](#)
5. Copies of degree scrolls and transcript of grades
6. 4 official letters of recommendation

For more information, please visit our website: <http://www.fas.nus.edu.sg/cfpr/joinus/index.html>