POSITION OF RESEARCH ASSISTANT

Project Information

The research officer will join a multi-Agency national longitudinal research project. The project focuses on the rehabilitation and reintegration of youth offenders in Singapore. The target sample is youth offenders and youth at risk. The study will examine the interaction between developmental and environmental factors with regard to offending, and investigates the influence of these factors on successful rehabilitation and reintegration of youth into society.

Job Description and Responsibilities

The research officer will serve as the crucial link between the study and its participants, and be in charge of recruiting and interviewing participants for the study.

The research officer will:
- Liaise and coordinate with Government Agencies involved to identify potential participants
- Engage with potential participants to recruit and seek consent for participation
- Arrange and conduct interviews with participants
- Build rapport and maintain contact with participants for annual interviews
- Provide feedback on interview sessions with participants
- Meticulously maintain and collate records of contact with participants and data collected
- Innovate to improve processes within the study, particularly in recruitment and data collection
- Contribute in preparing interview questions
- Contribute in preparing data for analysis
- Contribute in preparing findings for dissemination in multiple formats (e.g., powerpoint, infographics, video)

Requirements
- Able to communicate effectively and build rapport with individuals from different backgrounds
- Able to work flexible work hours – i.e. outside of regular office hours (e.g. evenings and weekends)
- Able to work independently and autonomously with participants in recruitment and interviews
- Dynamic, resourceful, and able to work independently but also as a team.
- Proficiency in MS Office (particularly in Excel and Powerpoint)

Preferred
- Interests in forensic psychology, developmental criminology, and longitudinal studies
- Experience in social science research
- Being able to speak and read fluently in Singapore’s mother tongue languages (particularly Malay and Chinese) would be an added advantage