Maximising your Internship

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Investment milestones

Pre-internship Investment

Investment during Internship

Post-internship Investment
Pre-Internship Investment: NUS

• Know the road ahead by attending the FASS Pre-internship Briefing
• Seek guidance on planning your career
• Set **internship goals** for yourself
• Prepare yourself for action by going for **career preparation workshops**, such as *Crafting a good resume, How to prepare for an Interview* and others
Investment During Internship: Company

**Build Respect**
- Dress professionally
- Respect your co-workers

**Build Faith**
- Be Punctual
- Do things promptly
- *Keep your promises*

**Build Knowledge**
- Know your industry and its trends
- Know its policies, etiquette and structure

**Build Impression**
- Positive attitude
- Ask questions: *learn not work*
- Take initiative
- Be helpful, open
- Act professionally

**Build Confidence**
- Challenge yourself
- Achieve your Goals
- Ask for feedback
- Reflect on your experience

**Build Connections**
- Expand your network
- Establish contacts
- Find a mentor
Post-Internship Investment: You

- Sustain impression: Send a thank you note/card
- Extend benefits: Request for a testimonial
- Consolidate learning: have a post-internship consultation
Nuggets

• Do not despise the small

• There’s no such thing as failure, there’s only feedback
“THE BEST WAY TO PREDICT YOUR FUTURE IS TO CREATE IT.”

- ABRAHAM LINCOLN
Resources

1. CFG website: http://nus.edu.sg/cfg/
2. CFG e-newsletter: every Thursday
3. CFG @FASS Facebook page
4. TalentConnect: https://nus-csm.symplicity.com/students/
Meet with Us

Career Advisory
Resume Critique
Mock Interviews

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