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Ref. No.	Type of Co.	Job Title	Location	Job Responsibilities	Requirements
SALES AND MARKETING					
#SW01	Japanese Manufacturer	Japanese Speaking Sales Executive	North	Account management of Japanese & Non Japanese customers. Regional role.	Min. JLPT 3. Degree holder. Prefer sales experience in electronics. Driving license required.
#SW03	Japanese Trading Company	Japanese Speaking Sales Executive (IT & Electronics)	Central	Business development and business consultancy.	Min. JLPT 2. Fluent in English & Japanese. Prefer business development experience in software engineering field.
#SW05	Japanese Trading Company	Japanese Speaking Business Executive (Automotive)	Central	Logistics and operations duties.	Min. JLPT 2. Experience in trading company.
#SW29	Japanese MNC	Japanese Speaking Marketing Executive	Central	Account management & follow-up on logistics coordinations such as delivery schedules, quality issues etc.	Diploma or Degree holders. Fluent in Japanese (JLPT 2) and English. Prior sales coordination / sales experience preferably in electronics.
#SW30	Japanese Trading Company	Japanese Speaking Executive	Central	New business development & distributor management. Travel to be expected.	Diploma or Degree holders. Japanese skills (Min. JLPT 3) & English. Business development experience in trading companies preferred.
#SW80	Japanese Trading Company	Japanese Speaking GM	Central	New business development for local and regional market. Manage the sales team.	Degree holders. Native level of Japanese . Good English English. 5 to 7 years of BD experience + managerial experience is preferred.
#SW81	Japanese Trading Company	Japanese Speaking Executive	Central	Account management and new business development. This role will be handling industrial products and will need to follow up on the shipping and invoicing duties.	Diploma or Degree holders. Good Japanese skills (JLPT 2) and business level of English. At least 2 years' experience in a sales / operational role in a trading company.
#SW51	Japanese Manufacturer	Japanese Speaking Sales Planning Officer	North	Plan & execute business strategied for sales growth. Analyse Market trends & forecasting.	Degree holders. Min. JLPT 1.
#RT-S01	Japanese Manufacturer	Japanese Speaking Assistant Sales Manager	West	Sales plan achievement and its process evaluation. Price comparison, sales plan, order, forecast analysis. Monitoring sales delivery, coordinate with Japan HQ and other regional office.	Degree in Electronics or its equivalent. At least 3 to 4 years related experience.
#RT-S02	Local MNC	Japanese Speaking Business Development Executive	Central	Promoting and marketing Batam/Bintan industrial parks to Japanese companies.	Degree holder. Min JLPT 2. Relevent Sales and Marketing experience in any industry

#RT-S03	Foreign based MNC	Japanese Speaking Tele sales Rep	Central	In charge of tele sales / marketing for Japan region. Work closely with channel partners / distributors. Call potential clients who are interested in the product. Some amount of call calling required	Diploma / Degree holder. Fluent in Japanese (JLPT 1). Conversational level of English. 3-4 years related experience preferred. Or someone sales oriented who is comfortable with quota / target
#SS-S01	French based MNC	Japanese Speaking Client Manager	Central	In-charge of account management. Maintain and develop business relationship.	Degree holder. Fluent in Japanese (JLPT 1) and English. Sales experience in Water Service industry is a must.
#SS-S02	Foreign based MNC	Japanese Speaking Field Operations Specialist	West	Field Engagement with Sales and Marketing (Japan region). Process / Project Management.	Degree holder. Fluent in Japanese (JLPT 1) and English. Sales and Operations experience
#SS-S03	Japanese MNC	Japanese Speaking Sales Executive	Central	Sales activities. Coordination duties such as stock management and purchasing of materials. There may be a need to travel to India.	Degree holder. Fluent in Japanese (JLPT 1) and English. Sales and Coordination experience.
#IL02	Japanese MNC	Japanese Speaking Sales Executive	West	Handling Japanese clients in Singapore and Asia region; regional travel about once a month; account management and new business development; night entertainment required at times.	Diploma / Degree holder. Sales experience preferred but fresh graduates are welcome to apply. Fluent in Japanese (JLPT 1) and English.
#IL03	Japanese MNC	Japanese Speaking Sales Engineer	West	Follow up with distributors for after-sales service; training of new products to distributors; translation of material on new products from Japanese to English; Business trip to Asean countries.	Diploma / Degree holder. Sales experience preferred but fresh graduates are welcome to apply. Willing to travel regionally Fluent in Japanese (JLPT 2) and English.
#IL11	Japanese MNC	Japanese Speaking Sales Executive	Central	Maintenance of current customers and expanding the business opportunity in Singapore.	Diploma / Degree holder. Sales Experience preferred but fresh graduates are welcome to apply. Fluent in Japanese (JLPT 2), English and Mandarin / Malay
#IL12	Japanese MNC	Japanese Speaking Sales Engineer	Central	Coordination of the offshore development between Japan HQ and India branch; to develop on the software development and system engineering service in Asian countries.	Diploma / Degree holder. Knowledge of Java, Oracle, database and OSS (Open Source Software).
#IL01	Japanese MNC	Japanese Speaking Sales Executive	West	Sales activities to non Japanese clients in Singapore and Johor Bahru; Liaise with Japan HQ; Business trip to Malaysia (occasionally US and Japan).	Degree holder; Fluent in Japanese (JLPT 1) and English; Sales experience or any working experience; Understand of Japanese business culture.
#ST05	Foreign Based MNC	Japanese Speaking Sales Engineer	West	To develop new customer and expand customer base.	Diploma and above. Must own vehicle. Dynamic and adapt fast-paced environment. Able to communicate in both Japanese and English
#ST36	Foreign Based MNC	Japanese Speaking Key Account Manager	West	Develop strategies to manage key accounts. Key accounts management.	Degree holder. At least 3 years in direct selling experience with key account management.

BANKING AND FINANCE

#ST02	Leading multi-product trading and award winning trading technology	Japanese Speaking Sales Associate	Town	Selling products and services to interested financial traders.	Bilingual in Japanese & English. Strong passion in online trading for private individuals. Sales oriented. Prefer experience in banking and finance industries. Desire to exceed sales targets.
#ST03	Leading multi-product trading and award winning trading technology	Japanese Speaking Private Account Manager	Town	Servicing a growing portfolio of clients on their online trading and account enquiries. Growing accounts through maximizing clients trading volume and building client base through referrals.	Bilingual in Japanese & English. Experience in banking and finance industries in private client servicing. Follow financial market trend closely.
#SS-B01	Foreign based Investment Bank	Japanese Speaking Risk Manager	Central	Review Hedge Funds and Exchange Traded Derivatives client portfolios. Assess Risk.	Good degree in Banking / Statistics. At least 5 years of experience in Credit or Market Risk Management. Fluent in English and Japanese.

#SS-B02	Foreign based Investment Bank	Japanese Speaking Global ehelp Analyst	Central	Responsible for overall execution of eHelp. Resolve daily technical queries.	Degree. Working experience in providing technical help desk support within the financial services industry. Fluent in Japanese and English.
#SS-B04	Foreign based bank	Japanese Speaking Helpdesk	Central	Provide technical support for Japanese clients.	Degree holders. Business level of Japanese & English. Working experience in Helpdesk preferred.
#RT-B01	Foreign Based Bank	Japanese Speaking Senior Officer / Manager	Central	Marketing & Development of cash management services. Sales activities of internet banking, cash management system for clients in Asean region. Business trip required	Corporate sales experience at banking or securities company more than 1 year. Basic PC knowledge (Word / Excel / Power Point)
#SW91	Foreign Based Bank	Japanese Speaking Corporate Planning Manager	Central	Formulate business strategies to establish Singapore as regional hub. Manage profit / loss.	Good Japanese (Min.JLPT 2) and English skills. Prior related corporate planning experience is essential.
#SW92	Foreign Based Bank	Japanese Speaking Trade Finance Assistant Manager	Central	Market banking products to corporate customers in Asia. Handle risk analysis, credit applications etc.	Good Japanese (Min.JLPT 2) and English skills. Prior related corporate banking / commerical banking experience is required.

IT AND ENGINEERING

#ST04	Leading MNC in the Information Technology industry	Japanese Speaking Sales Manager	Singapore	Develop business strategies and come up with concrete actions to expand business volume in Singapore. Manage all projects progress in Singapore. Managed assigned major corporate account.	Fluent in both English and Japanese. More than 5 years sales experience.
#SW14	Japanese MNC	Japanese Speaking SAP Application Consultant (1 year contract)	Japan	Internal SAP implementation for other offices in the region. Based in Japan but frequent business trips to be expected.	SAP Implementation (FI/CO) or (SD/MM) experience. Fluent Japanese (Min. JLPT 2) and English.
#SW31	Foreign Based Bank	Japanese Speaking Programmer	Town	Application developer for Asset Management business; primarily responsible for Tokyo development requirements while at the same time handling development for the Asia regional offices. Strong Background in Application Development in distributed environment; ability to code in SQL for Relation Database Management System (RDMS)	Degree holders. Fluent business level of Japanese & English . Able to code in object oriented languages i.e. Java, C#,Perl script, XML, MQ.
#SW87	US Based Company	Japanese Speaking Technical Support Engineer	East	Provide technical support for routers / network / IP products. Customer service oriented. Regular working hours.	Fluency in business level of Japanese (JLPT 2) and English. CCNA certified with about 2 years of relevant experience.
#SW93	Japanese Company	Japanese Speaking Assistant Project Manager (2 years contract to perm)	West	product and localisation requirements. Resolve customer and vendor related issues. Ensure quality and delivery schedules are met.	Native level of Japanese skills. Fluent in English. Software / IT technical background is essential. Project management skills will be ideal.
#SS-I01	Foreign based MNC	Japanese Speaking Japan Solutions Manager	West	Project / Program Management. Recommend technology and process solutions. Account Management	Degree, preferably in IT / Computer Science. Fluent in Japanese (JLPT 1) and English. Project management experience. Knowledge in SQL, Windows platform, Siebel preferred
#SS-I02	US MNC	Japanese Speaking Technical Support Engineer	West	Provide technical support to customers across Asia Pacific. Provide pre-sales technical support to Sale team.	Degree, preferably in IT / Computer Science. Fluent in English and Japanese (JLPT 1). SDLC experience.
#SS-I03	Japanese MNC	Japanese Speaking Application Engineer	Central / North	Support customer in terms of technical questions related to analytical method and product specification. Provide technical training. Develop new analytical method.	Degree / Master preferably in Chemistry / Analytical Chemistry. Experience in analytical laboratory. Knowledge about chromatography and spectroscopy. Fluent in English and Japanese (Min JLPT 3)

#SS-104	Foreign MNC in the Automotive Industry	Japanese Speaking Assistant Manager, IT	Central	Provide project coordination. Review and conduct impact analysis of IT infrastructure. Provide 2nd level support for SAP.	Degree, preferably in IT / Computer Science. Fluent in Japanese (JLPT 1) and English. Project management experience. Working knowledge in SAP.
#SS-105	Japanese Trading Co.	Japanese Speaking Assistant Engineering	East	Assist in all Engineering duties. Prepare quality and environmental reports. Follow up on quality issues. Liaise with internal and external customers.	Diplome in engineering. Fresh graduates are welcome to apply. Fluent in English and Japanese (min JLPT 2). Preferably with relevant working experience.
#SS-106	Japanese MNC	Japanese Speaking Technical Support Assistant	East	Communication support between Japan and Singapore. Translation of specification document. Administration in Technical Support Dept.	Degree, preferably in Engineering. Experience in Semiconductor field / Technical background. Fresh graduates are welcome to apply. Fluent in Japanese (Min JLPT 2) and English.
#IL05	Japanese MNC	Japanese Speaking Hardware Engineer	West	To create base of backend prototype DVD, DTV and STB; selection of device to create circuit diagram; management of Build On Material (BOM) cost; evaluation of PCB; Design control of manufacturing.	Degree in Engineering. With related engineering experience. Fluent in Japanese (JLPT 1) and English.
#ST28	US Based Software MNC	Japanese Speaking Manager, Partner Readiness	-	Responsible for operational readiness and sales readiness.	Degree holder. Experience in a distributor / reseller environment in sales/operations and good management with vendors.
#ST01	European Based MNC	Japanese Speaking Snr SAP Consultant	Overseas, Tokyo	Defines technical solutions for business requirements, and assumes a leadership role for technical solution Leads and manages implementation projects for APJ region Provides application and business process support in the region	Degree holder with 3 years experience / exposure to ERP solution and business processes. SAP solution implementation preferred. Excellent English and Japanese fluency.
#IL18	Japanese MNC	Japanese Speaking Design Engineer	West	Responsible for designing and developing Fan Motor; Run prototype trial and samples making; Communicating with Japan HQ and customers on product requirement; Provide technical support in resolving engineering issues faced by production; Frequent travel to China, Japan & Indonesia.	Diploma/Degree in Mechanical Engineering; 3 years experience in designing and development of motor/fan; Knowledge of motor theory, technical drawing, CAD, material selection; Strong analytical skills.
#IL19	Japanese MNC	Japanese Speaking Firmware Programmer	West	Collaborate with Japanese hardware & software designers in the product development team; Responsible for developing and designing algorithms and translating into VHDL and ensuring that the algorithms are implemented, tested and verified.	Degree in Electronic & Electrical Engineering/Computer Science; Hardware modeling experience using VHDL or Verilog; Preferably with knowledge and experience in Xilinx GPGA/Altera FPGA, algorithm implementation in C/C++, MATLAB and digital signal processing.
#ST40	Foreign Based MNC	Japanese Speaking Project Engineer	West	Responsible for coordinating projects from tendering stage to design & final construction. Involved in cost estimation during tender stage.	Engineering diploma with project engineering experience. Fluency in both English and Japanese. Able to travel regionally when required.
#IL14	Japanese MNC	Japanese Speaking Development Engineer	West	Carry out experiments and sample-making for media; Sputter process development; Read-write development for media.	Degree in Material Science / Electrical / Chemical Engineering; Experience in hard disk industry will be an advantage; Able to work in cleanroom environment.

ACCOUNTING AND HR

#ST06	Foreign Based Engineering MNC	Japanese Speaking Accountant	Singapore	Handle full set of accounts. Liaise with Japanese customers.	Bilingual in Japanese and English. Experience in full set of accounts
#ST07	Leading MNC in the science and technology industry	Japanese Speaking Financial Analyst	Singapore	Review & reconcile accounts. Maintain internal controls. Prepare year-end schedules for reporting. Pass journal entries. Liaison with Japan office.	Fluent in Japanese and English. Min 3 years accounting experience preferred.

#SW17	Foreign Based MNC	Japanese Speaking Payroll Specialist	West	Handle payroll for Japan.	Min. JLPT 1. Prior payroll experience & usage of SAP payroll software is necessary.
#SW47	Japanese Manufacturer	Japanese Speaking Internal Auditor	Central	Handle internal auditing duties for the offices in the region. Business trips to be expected within the region.	Min. JLPT 1. Fluent business level of Japanese & English. Accounting or Auditing experience.
#SW72	Japanese Bank	Japanese Speaking Admin & Accounts Officer	Central	Assist in preparation of budgets and staff reimbursement. Maintain administrative records for office equipment, mails etc.	Min. JLPT 2. Certifications in basic book-keeping or basic accounting. Prior admin & accounting experience is ideal.
#SW83	Japanese MNC	Japanese Speaking Admin Executive	Central	Provide marketing support to India market. Make travel arrangements, hotel bookings. Maintain sales data / sales reporting.	Min. JLPT 1. Good command of Japanese & English. Degree holders in any discipline. Administrative experience is preferred.
#SS-A01	US Based MNC	Japanese Speaking Manager / Senior Manager	Central	Internal Audit and Business Risk.	Degree. Fluent in Japanese and English. Experience in SOX, Internal Audit and Risk Management.
#SS-A02	Japanese MNC	Japanese Speaking HR Manager	West / Central	Full spectrum of HR and Admin duties	Master / Degree, preferably in HRM. Full spectrum of HR & Admin experience. Fluent in English & Japanese.
#SS-A03	Foreign Based MNC	Japanese Speaking Senior Revenue Assurance Manager	West	Provide accounting, audit, analytical and decision support to Asia Pacific Operation Center in the revenue space, covering Asia Pacific including Japan region.	Degree in Accounting. Certified CPA preferred. Min 8 years of related work experience in a IT/software MNC or Public Accounting Firm. Strong communication skills in both Japanese and English. Experience in SOX and US GAAP.
#SS-A04	Japanese Company	Japanese Speaking Senior HR Executive	West / Central	Full spectrum of HR duties	Diploma / Degree, preferably in HR. Fluent in Japanese (min JLPT level 3) and English. Full spectrum of HR experience.
#SS-A05	US Based MNC in FMCG Industry.	Japanese Speaking Credit Analyst	West	AR Management / duties.	Degree in Accounting. Fluent in Japanese (JLPT 1) and English. AR experience. Fresh graduates in accountancy are welcome to apply.
#SS-A06	Foreign Based MNC	Japanese Speaking Revenue Controls Analyst	West	subsidaries, operations and program leadership across the region and to corporate headquarters. SOX controls testing planning and co-ordination. Revenue representative in projects rolling out new programs and continued regionalization.	Degree in Accounting. Fluent in Japanese (JLPT 1) and English. More than 4 years accounting and management in international company environment. Knowledge in US GAAP would be preferred though not necessary.
#ST14	Foreign Based MNC	Japanese Speaking Senior Financial Analyst	-	. Providing reports to region on quarterly achievement, highlighting areas of variances/movements. Ensuring that deals are analysed and reported on timely. Developing and reporting on a set of financial metrics for business units. Providing quality analysis to facilitate business decision making. Ad-hoc projects.	Min. 3 years of Financial Planning & Analysis experience Degree in finance / accounting Speaks fluent Japanese and English is a MUST
#IL13	Canada MNC	Japanese Speaking Credit Executive	Central	To ensure compliance and adherence to company's credit policy; Review shipment orders at scheduled interval; Monitor and perform overdue accounts management for receivables; Work closely with sales and customers on accounts reconciliation; Resolve all disputed account receivables, balances relating to RMA, pricing errors, short-shipment, freight, GST, etc in a timely manner; Reconcile payments received against invoices for cash application; Handle other ad-hoc projects as and when assigned.	At least GCE 'A' level & above; Basic accounting knowledge; Ability to speak, read and write fluent Japanese (min JLPT 2) and English; Preferably with some collection experience, but training will be provided; Meticulous and able to meet deadlines; Proficient in MS applications - Excel, Word and PowerPoint.

#IL07	Japanese MNC	Japanese Speaking Costing Manager	East	Produce monthly costing report; Analysis of cost performance; Supervise total department activities and ability to work collaboratively with ITSC, Purchasing, R&D, accounting and Mfg; Ability to provide quick simulation of model profit base on changes in selling price or exchange rates.	Degree in Accounting with knowledge in Electrical/Mechanical Engineering; Ability to present and report to Top Management; Ability to communicate in Japanese and prepare reports in Japanese.
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CUSTOMER SERVICE AND ADMIN

#SW19	Foreign Based MNC	Japanese Speaking Sales Support Specialist	Town	Provide sales support to Japan office. Order processing duties.	Fluency in Japanese & English. Prior sales support / customer service or account management experience in handling corporate customers.
#SW45	US Based Company	Japanese Speaking Shipping / Logistics Coordinator	West	Provide shipping & logistic coordination for Japan & China. Liaise with both internal & external counterparts	Diploma / Degree holder. Fluent Japanese & English skills. (Min. JLPT 2) Shipping / logistics / sales coordination experience is preferred.
#SW42	US Based Company	Japanese Customer Service Officer	East	Provide customer service support to Japanese customers via emails / over the phone	Degree holders. Require native level of Japanese. Prior customer service background is an advantage. Required to work rotating shifts, any 5 days from Monday to Sunday.
#SW42B	US Based Company	Japanese Customer Service Officer	East	Customer service support and data entry duties. Regular working hours.	Degree holders. Prefer conversational level of English & native level of Japanese skills.
#SW52	Foreign Based MNC	Japanese Speaking Order Management Executive	West	Order processing for training / course registrations. Administrative Support	Min. JLPT 2. Fluent business level of English & Japanese. Order management experience / sales administrative experience preferred.
#SW52-B	Foreign Based MNC	Japanese Speaking Order Management Officer(Invoicing)	West	Order management for internal customers. In charge of PO, invoicing issues in a shared services environment.	Diploma / Degree holders. Min. JLPT 3. Business level of English. Candidates who have taken accounting modules previously is preferred. Basic invoicing / accounting duties and order management experience is necessary.
#SW84	Japanese Bank	Japanese Speaking Senior Secretary	Town	Provide support to GM and Deputy GM.	Min. JLPT 2. Fluent English & Japanese. Degree holders.
#SW85	Foreign Based MNC	Japanese Speaking Customer Service Agent	East	Provide customer service to Japanese customers on invoicing issues.	Min. JLPT 3. Able to converse in English & Japanese. Regular working hours, Monday to Friday.
#SW86	Foreign Based MNC	Japanese Speaking Team Lead	East	Supervise two teams in a contact centre environment. Project management and leadership role.	Min JLPT 2. Good English & spoken Japanese skills. Prior team lead experience in a customer contact environment is ideal.
#RT-C01	Asian MNC	Japanese Speaking Service Centre Executive	Central	Provide customer service support. Able to work day & night shift.	Diploma / Degree. Fluent in Japanese and English.
#RT-A02	Japanese Manufacturer	Japanese Speaking Administrator	West	Provide secretarial support and general admin management	Diploma / Degree holder. Min JLPT 2. Relevant admin experience
#RT-A03	Foreign Based Asset Management Firm	Japanese Speaking Administrator	Central	Correspondence via email and telephone. Sending invoices to HQ. Assist in other ad hoc admin duties	Diploma / Degree holder. Min JLPT 3. Administrative experience preferred
#RT-C03	Japanese Based Company	Japanese Speaking Customer Service	Central	Handle incoming calls, emails, enquiries on air tickets, hotels etc. Japanese customers	Diploma / Degree holder. Able to work on week ends.

#RT-A04	Japanese Manufacturer	Japanese Speaking Administrative Executive	Central	Provide general routine & non-routine clerical assignment, coordinate and manage processes / projects	Diploma / Degree holder. Min 2 years experience in admin. Min JLPT 3
#SS-C03	US Based MNC in FMCG Industry	Japanese Speaking Associate Manager, Customer Service	West	Lead a team. Customer /organizational issue resolution. Involved in organization design and development	Degree. JLPT Level 1. Experience in Customer Service in Call Centre environment. Strong leadership skills
#SS-C04	US Based MNC in FMCG Industry	Japanese Speaking Customer Service Logistics Coordinator	West	Order Management for customers. Customer support.	Degree. Fluent in Japanese, JLPT level 1. Customer Service experience.
#SS-C05	US based software MNC	Japanese Speaking Customer Service Representative	West	Provide Customer support for customers across Asia Pacific	Degree. Fluent in Japanese, JLPT level 1. Customer Service experience in IT.
#SS-C06	Japanese Bank	Japanese Speaking Administrative Assistant	Central	Assist the Secretary in secretary duties.	Diploma / Degree holder. Must speak business level of Japanese. Working experience in Japan would be highly preferred.

OTHERS

#RT-001	Japanese Company	Japanese Speaking Purchasing Executive	West	Responsible for raw materials purchase & ensure materials to be coming in on time. Compile monthly materials purchase data	Diploma / Degree holder. Min JLPT 3. Candidates with no experience but is keen in purchasing may apply
#RT-002	Japanese Company	Japanese Speaking Secretary	West	Managing work calendar / appointment schedule for Managing Director. Assisting personal matters related to MD	Diploma / Degree holder. Fresh grads are welcome to apply. Min JLPT 2.
#RT-003	Japanese MNC	Japanese Speaking Purchasing Analyst	West	Coordinate timely deliveries to meet customers requirements. Carry out cost-down projects in procurement of parts. Support inventory activities and assist in quality claims.	Degree / Diploma holder. Min JLPT 2. Experience in purchasing preferred
#RT-005	US Based MNC	Japanese Speaking Translator	Central / West	Responsible for translating, editing, proofreading, linguistic testing, validation and quality assurance of documentation, on-line help, firmware, and software text from English into Japanese	Diploma or Degree holder. Fluent near native level of Japanese (JLPT 1). Translation, localization or interpretation experience will be a plus.
#SS-001	Japanese MNC	Japanese Speaking Business Planning Executive	West / Central	Review / Analyze subsidiary companies operations	Degree. Fluent in Japanese (JLPT 2) and English. Experience in analysis on business issues and financial reports.
#SS-002	Japanese MNC	Japanese Speaking Manager, Public Relations	Central	Assist in Public Relations and Corporate Relation Management	Degree. Fluent in Japanese (JLPT 1). Experience in Public Relations, corporate communication or relationship management.
#SS-003	Japanese MNC	Japanese Speaking Logistic Executive	Central	Valuation of existing logistic vendors in Asian Oceania.	Degree. Fluent in Japanese (Min JLPT 2) and English. Must have working experience in Logistic industry or with relevant experience.
#SS-004	Japanese MNC	Japanese Speaking Insurance Executive	Central	Lead and advise on insurance and compensation to the rest of the groups companies in Asian Oceania. It includes maritime insurance, transporation, compensation etc.	Degree. Fluent in Japanese (Min JLPT 2) and English. Must have working experience in Insurance industry or with relevant experience.
#IL08	Japanese MNC	Japanese Speaking Secretary	North	Full spectrum of secretarial work; Japanese / English translation of correspondence; Preparation of Presentation Materials.	Min GCE O Level with credit pass in English & Maths; PC Literate in Microsoft Word and PowerPoint; At least 3 years experience as secretary; Strong Japanese Speaking & written skills.
#ST48	Research & Development Centre	Japanese Speaking Program Director	West	Set strategic technology directions & develop technology roadmaps with industry partners. Develop commercial applications.	Relevant PhD in Chemistry / Electronics / Electrical with excellent record of publications.

#ST51	MNC	Japanese Speaking Data Analyst	West	Provide financial data to Japanese companies. Maintain database in an accurate manner.	Degree with strong English and Japanese fluency. Knowledge of accounting/financial markets.
#IL16	Japanese MNC	Japanese Speaking Purchasing Manager	East	Oversee the buyer team and material control team; Implement activities to achieve division business target; Suppliers Management.	Experience in manufacturing environment and procurement; Good negotiation skill; Understanding of supply chain concepts.
#IL09	Japanese MNC	Japanese Speaking Supply Chain Management Executive	West	To compile total demand of ASEAN region; Material & production planning; To compile products allocation of ASEAN region; To check accuracy of customer demand; Business trips in ASEAN region.	Degree in Business with 2 years experience (preferred); Fluent in English & Japanese.
#SW98	Japanese Manufacturer	Japanese Speaking Purchasing Coordinator / Assistant Manager	West	Support the GM in international procurement matters for subsidiaries in Asia. Provide administrative support at times to MD.	Business level of Japanese (Min. JLPT 2) and English. Purchasing background is ideal.

OVERSEAS POSITIONS

#SW28	Local MNC	Japanese Assistant Manager - Asset Management	Tokyo, Japan	Secure deals for the company. Analyse and propose potential asset acquisitions in the real estate industry	Native level of Japanese. Good English skills. Prior investment / financial experience.
#SS-OS01	Japanese MNC	Japanese Speaking Training & Development Executive.	Tokyo, Japan	Establish a learning center for global management training courses.	Fluent in English and Japanese. Experience in Training and HR. Degree holder.
#SS-OS02	Japanese MNC	Japanese Speaking HR Executive	Tokyo, Japan	Perform full spectrum of HR duties. Design HR management systems.	Fluent in English and Japanese. Preferred with HR experience. Degree holder.
#IL-OS04	Japanese MNC	Japanese Speaking Admin cum Sales Coordinator	Malaysia	Assisting Sales team in preparing quotation and invoice; Liaise with clients by email and phone.	Diploma / Degree holder. Basic PC skill. Fresh graduate is welcomed. Fluency in both English and Japanese (min JLPT 2).
#SW71	Local MNC	Japanese Accountant	Tokyo, Japan	Full spectrum of finance functions for a portfolio of investment properties. Prepare consolidated management and statutory reports, budgeting, tax and treasury work.	Native level of Japanese & good English skills. Degree in accountancy with 5 years of experience. Familiar with US GAAP and JGAAP.
#ST01	European Based MNC	Japanese Speaking Snr SAP Consultant	Tokyo, Japan	Defines technical solutions for business requirements, and assumes a leadership role for technical solution Leads and manages implementation projects for APJ region Provides application and business process support in the region	Degree holder with 3 years experience / exposure to ERP solution and business processes. SAP solution implementation preferred. Excellent English and Japanese fluency.

#SW84

US Based Manufacturer

Japanese Business Development Executive /
Manager

Tokyo, Japan

Business development in Japan. Direct marketing
activities to expand the company's market share in
Japan. Independent and self-starter as this role needs
to work in a home office.

Degree holders. Proven sales track record in industrial products. Fluent English and native
level of Japanese. There will be initial training in US HQ and SG office.

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Interested applicants, please forward to us your resume to JAPANESE / KOREAN SPEAKING DIVISION at jsdesk@pasona.com.sg and quote the job reference number.

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