INTERNERNSHIP PROGRAMME WITH THE MALAY HERITAGE FOUNDATION (MHF)

Programme Description:
As part of this internship programme, participants will be required to fulfill the following requirements:

- Be attached to the Malay Heritage Foundation (MHF) and get a better understanding and appreciation of its advocacy role within the heritage landscape of Singapore and the wider Malay world. You will get the opportunity to get the insider perspective and hands-on experience on what it takes to manage a heritage institution like the Malay Heritage Centre (MHC) and other MHF projects at the national level.

- You will also have the opportunity to develop and nurture your journalistic skills to produce heritage-themed content for social media platforms. These could be in the form of feature articles and/or Vlogs. These are important work-life skills are becoming increasingly important in today’s hyper-connected world. These skills will also make you future-ready to meet the ever-changing demands of the workplace upon your graduation. Relevant training in the form of workshops, sharing and group discussions, as well as mentoring by industry partners will be provided.

Programme Duration:
The duration of the internship programme is equivalent to a minimum of 120 hours accumulated over one semester, from Aug to Nov. This will be equivalent to 4 modular credits.

Participants will be paid an allowance rate of $450 for completing the 120 hours requirement of the module. The allowance will be pro-rated based on the attendance record, the number of hours fulfilled, submission of works and any other requirements to fulfill the programme deliverables.

Programme Deliverables:
- To produce at least one (1) feature article (between 800 to 1,000 words) and complete all the writing assignments (300 to 500 words) throughout the internship period. Every article MUST be well-researched and include interviews as well as excerpts/quotes from at least 2 – 3 relevant sources. Suitable articles may be selected for publication on the heritage portal www.warisansg.com.
- To assist in producing and curate the content, as well as manage MHF online social media platforms such as the heritage portal www.warisansg.com and Facebook-Warisan SG page.
- To assist in translation of text from English to Malay, across various various projects and medium.
- To assist in the event management of key events such as Launch of Bulan Bahasa, Launch of Malay CultureFest and Special Exhibitions, Travelling Exhibitions at the Public Libraries.
- To assist MHF to project manage its key projects such as the Oral History of the Malay Community Project, revitalisation of the conservation district of Kampong Gelam, and so on;
- To complete any other tasks assigned by MHF.

Participants of this programme must register at least 80% attendance. Absence without valid reasons will not be tolerated. Absence due to medical reasons must be supported by a valid medical certificate from accredited doctors/clinics/hospitals. If absent without a valid reason, amount of allowance due will be deducted on pro-rated basis.

How to apply:
- Send your applications to your Supervisor for the Internship Module (MSS 3550), Dr Sariiani Saratman at mlsss@nus.edu.sg with a copy to rozana@mhf.org.sg. Please provide details such as name, address, NRIC, contact information (emails, mobile no, etc).

Sign up now for the opportunity to have your creative works considered for selection and published in on the heritage portal www.warisansg.com

NEW!
Learn how to create content such as Vlogs to make your social media interactions more exciting and meaningful!