INTERNERSHIP PROGRAMME ON
MULTIMEDIA PUBLISHING WITH
THE MALAY HERITAGE FOUNDATION (MHF)

Programme Description:
As part of this internship programme, participants will be required to fulfill the following requirements:

- Attend a training workshop and mentoring programme to acquire the following skills set:
  - Interviewing skills, journalistic writing, editorial skills
  - Photography especially photojournalism and photo essays
  - Multimedia publishing
  - Life-skills such as teamwork, problem-solving, crisis management and resource deployment in actual working context

- Be attached to the Malay Heritage Foundation Secretariat to get a better understanding and appreciation of its role and function within the heritage landscape of Singapore and the wider Malay world.

Programme Duration:
The duration of the internship programme is equivalent to a minimum of 120 hours with up to 240 working hours (students can decide whether they want to offer the internship module as 4 or 8 modular credits) accumulated during one period working for the organisation or company. It can be completed within one semester or spread over two semesters. This will be considered equivalent to have worked for at least 0.75 months (for 120 hours) and 1.5 months (for 240 hours).

Participants will be paid an allowance of $450 per month or part thereof. The allowance will be pro-rated based on the attendance record and the fulfillment of programme deliverables.

Programme Deliverables:
- At least 75% attendance for the training and mentoring sessions
- To complete assigned tasks that are related MHF’s scope of work
- To produce at least three (3) to six (6) articles and/or photo essays. (The number of articles would depend on whether they are offering the module as 4 or 8 modular credits).

Absence without valid reasons will not be tolerated. Absence due to medical reasons must be supported by a valid medical certificate from accredited doctors/clinics/hospitals. If absent without a valid reasons, amount of allowance due will be deducted on pro-rated basis

How to apply:
- Send in your applications to info@mhf.org.sg. Please provide details such as name, address, NRIC, contact information (emails, mobile no, etc) and a short 50-word write up as to why you should be considered for this programme. Shortlisted candidates may be required to take an aptitude test.
- All applications must be accompanied by a supporting letter by your supervisor or head of department.

Sign up now for the opportunity to have your creative works considered for selection and published in a new online newsletter cum journal to be published by MHF.

For enquiries, email to info@mhf.org.sg

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