1) Operating Hours (Air-conditioning Hours) for the Lounge

   Mondays to Fridays - 8:00am to 10:00pm  
   Saturdays – 7:30am to 3:00pm  
   Closed on Sundays and Public Holidays

2) Bookings are to be made with Dean’s Office reception (form is available.)

   Booking Hours for Events:  
   Mondays to Fridays – 5:00pm to 9:00pm (if set-up is needed, it can be booked from 4:00pm)

3) We have contracted with OLIO for catering. Only finger food from OLIO (view special menu) will be allowed to be served during events in the Lounge.

4) Your co-operation in keeping the Lounge clean and tidy is appreciated. No food and drinks, other than that served by OLIO, is to be consumed in the Lounge.

5) Users are reminded that NUS is a non-smoking campus.

6) This Lounge is strictly for use by staff members.

7) Staff are asked to be responsible for their guests, and use of the premises.

8) Staff and their guests are requested to be in proper attire when using the Lounge.

   The Dean’s Office will not be responsible for any mishap or accident arising from the use of the Faculty Lounge.